

At 8:30 a.m. on March 18, 2022, Kevin J. Singh called the meeting to order, with the following members present:

Kevin J. Singh, Chair
Shannon D. French (*via Zoom video teleconferencing*)
David K. Brossett

Also present: Tyson J. Ducote, Executive Director
Katherine E. Hillegas, Outgoing Executive Director (*via Zoom video teleconferencing*)
Paul H. Spaht, Board Attorney

This meeting was held in person and via zoom pursuant to JBE Proclamation 2021-94 and R.S. 42:17.1, the governor having declared a state of emergency for the State of Louisiana, and the nature of the emergency causing a meeting of the Complaint Review Committee (CRC) conducted pursuant to other provisions of the Open Meetings Law, R.S. 42:1 et seq., to be potentially detrimental to the health, safety, or welfare of the Board, staff, and the public.

The meeting was called to order by Mr. Singh who certified that the matters to be considered by the CRC will be limited to the matters listed on the agenda of the meeting, such matters being time-sensitive and consideration of which should not be delayed in his opinion. The members of the CRC approved the consideration of the matters on the agenda, and only such matters, by unanimous vote. Singh then reviewed the agenda.

Motion #1: Brossett/French: To validate that matters under consideration for this meeting will be limited to items listed on the agenda. **Passed. 3-0.**

Motion #2: French/Brossett: To enter Executive Session to discuss investigative proceedings regarding allegations of misconduct, La. R.S. 42:17(A)(4). **Passed. 3-0.**

Mr. Ducote welcomed Mr. Brossett to the Board and the CRC.

Discussion of the following matters:

- 2021-12 review
- 2021-13 review
- 2021-14 review
- 2021-15 update

Motion #3: French/Brossett: To leave Executive Session. **Passed. 3-0.**

Returned Settlement Agreement:

2021-12

Ducote presented a Settlement Agreement executed by the Respondent to the committee for acceptance.

Motion #4: French/Brossett: To accept the Settlement Agreement executed by the Respondent related to case 2021-12 and forward it to the full Board for its consideration. **Passed. 3-0.**

Returned Consent Orders:

2021-13

Ducote presented the Consent Order executed by the Respondent to the committee for acceptance.

Motion #5: French/Brossett: To accept the Consent Order executed by the Respondent related to case 2021-13 and forward it to the full Board for its consideration. **Passed. 3-0.**

2021-14

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Ducote presented the Consent Order executed by the Respondent to the committee for acceptance.

Motion #6: Brossett/French: To accept the Consent Order executed by the Respondent related to case 2021-14 and forward it to the full Board for its consideration. **Passed. 3-0.**

Minutes

The minutes of the previous meeting were reviewed.

Motion #7: French/Singh: To approve the December 9, 2021, CRC minutes. **Passed. 2-0, 1 abstention**

Disciplinary Guidelines Review & Discussions

Ducote led a discussion on which portions of the Disciplinary Guidelines should be the initial focus of the guidelines review.

Motion #8: Brossett/French: That the meeting be adjourned. **Passed. 3-0.**

Respectfully submitted,

Kevin J. Singh, Chair